

Effective January 1, 2020

Town of Southeast

2020 Refuse Collection Service Specifications

Condominium and Townhouse Refuse District

RECYCLING IS MANDATORY

Recyclable materials must be available for collection by 6:00 am

*Newspapers, magazines, phone books,
junk mail, corrugated cardboard
and commingled recyclables (glass, cans and plastic)*

Please see your scheduled pick-up day.

Holiday Schedule

There will be **no refuse or recycling collection** on the following holidays observance:

New Years Day	January 1, 2020
Presidents Day	February 17, 2020
Memorial Day	May 25, 2020
Independence Day	July 4, 2020
Labor Day	September 7, 2020
Thanksgiving Day	November 26, 2020
Christmas Day	December 25, 2020

Suburban Carting will be providing service on all other holidays throughout the 2020 Calendar year.



Landlords *must provide a copy of this flyer to their tenants.*

All Electronics must be recycled.

DO NOT place **ELECTRONIC** items listed below in the **DUMPSTERS**.
They will be picked out and left curbside.

HOUSEHOLD ELECTRONIC DISPOSAL

Town of Southeast Residents Only

Required: Picture ID with Town Address

Dispose and Recycle your Electronics

No commercial waste accepted

No Propane Tanks, No Paint,
No Building Debris, No Tires

Drop Off Service only - No Pick Up Service Available

Located at the Southeast Highway Department
10 Palmer Road

Hours: **First Saturday each Month** 10:00 a.m. to 2:00 p.m.

** There may be times through the year that electronic recycling will not be accepted.*

For more information, contact the Special Districts Office at
(845) 279-8206

Acceptable Materials

Answering Machines, Cable Boxes, Cameras, Cash Registers, Cell Phones, Computer Peripherals, Computers, Copiers, DVD Players, E-Readers, External Drives, Fax Machines, Hardware, Keyboards, Laptops, LCD Monitors, Mainframes, Mouse, MP3/I-pods/etc., Networking Equipment, Printed Circuit Boards, Printers, Projectors, Remote Controls, Satellite Dishes, Scanners, Stereos, Tape Players, Telephones, TVs, Typewriters, VCRs, Video Game Consoles

PLEASE RECYCLE

Town of Southeast

MAIN NUMBER 845-279-4313

Department Telephone Numbers

Assessor	845-279-7336
Building Department	845-279-2123
Highway Department	845-279-2141
Parking Permits - Southeast Lot	845-279-7665
Planning Department	845-279-7736
Recreation	845-279-3915
Refuse - Recycling	845-279-8206
Special Districts Office	845-279-8206
Tax Reveiver	845-279-7665
Town Clerk	845-279-2196
Town Facilities	845-279-8206
Town Supervisor	845-279-5435
Zoning	845-279-8873

Other Telephone Numbers

Board of Elections	845-808-1300
Library	845-279-6421
NYS Department of Transportation	845-878-6361
Putnam County Highway Department	845-878-6331
Putnam County Offices	845-808-1000
Southeast Museum	845-279-7500
Village of Brewster	845-279-3760

Suburban Carting Co. 800-273-9394

CHRISTMAS TREE COLLECTION

Christmas trees (excluding artificial) will be picked up at the curb on the following Wednesdays

January 8, 2020

January 22, 2020

The 2021 Christmas tree pick-up will be 1/06/21 and 1/20/21.

QUESTIONS OR CONCERNS

Questions or concerns regarding refuse collection should be addressed to:

Suburban Carting Co. at (800) 273-9394

Monday-Friday, 8:00am - 4:00pm

or e-mail at:

southeast@suburbancarting.com



ALERTS AND NOTIFICATIONS

Get "Alerts" for weather or other related interruptions to collection services.

You choose to receive either E-mail, Text or both.

Go to the Town Website: southeast-ny.gov and click on the "SUBSCRIBE" link.

Putnam County Hazardous Waste

clean-up days will be held by the Putnam County Health Department on one Saturday in the Spring and one Saturday in the Fall.

Dates to be announced by the DOH.

You must pre-register by calling (845) 808-1390, extension 43150
or e-mailing Putnamhealth@putnamcountyny.gov

Some of the items they will take are:

Drain/Oven cleaners, Rug & Upholstery cleaners, Polishes & waxes, Spot removers, Oil-based paints, Solvents, Rodent poisons, Compact Fluorescent Bulbs, Insecticides, Herbicides, Antifreeze, Gasoline, Kerosene, Photo Chemicals, Chemistry kits, Nail polish remover, Hair Dyes and Propane tanks (up to 20lbs size).

Hazardous Wastes



Water-based paints:

Empty cans

- must be dried prior to disposal and then can be discarded in your regular garbage.

Full or Partial filled cans:

- must be solidified with products that are sold at home improvement stores

Condominium and Townhouse Schedule

Name of Community	Refuse Pickup Days	Recycling Pickup Days	Bulk Pick-Up Containers
Blackberry Condo 1	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Blackberry Condo 2	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Blackberry Condo 3	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Blackberry Condo 4	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Brewster Woods	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Eagles Ridge	Monday Thursday	Monday Thursday	2 Spring 2 Spring
Fieldstone Pond Condo 1	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Fieldstone Pond Condo 2	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Fieldstone Pond Condo 3	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Fieldstone Pond Cedar Ridge	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Fieldstone Pond Spring Meadow	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Holly Stream	Tuesday Friday	Tuesday Friday	1 Spring 1 Fall
Hunters Glen	Monday Thursday	Monday Thursday	3 Spring 3 Fall
Reed Farm	Tuesday Friday	Tuesday Friday	3 Spring 3 Fall
Twin Brook	Monday Thursday	Monday Thursday	1 Spring 1 Fall
Virginia Woods	Monday Thursday	Monday Thursday	1 Spring 1 Fall

DO NOT PLACE

Cardboard or Recycling in the regular weekly garbage dumpsters.
They must be placed in the recycling receptacles.

EARTH DAY CLEAN UP CELEBRATION



APRIL 22, 2020

Town-wide Clean-up Weekend
Saturday, April 18 and Sunday, April 19



Please help clean-up our town for a beautiful Spring and Summer!

Great for Community Service Projects

Make it a Neighborhood Group Day

The Town of Southeast will supply bags, gloves and safety vests.

Stop by the front of Old Town Hall (67 Main Street, Brewster) either day from 8:00 AM until noon.

Or pick up supplies earlier in the week by calling our Highway Department: 845 279-2141.

Additional details on the project are available when you pick up your supplies.

DUMPSTER BULK PICKUP

In 2020, each Condo/Townhouse complex within the Refuse District is entitled to **two** Bulk Pickups each year.

It is up to your Association Board / Management company to schedule and inform you when they will be taking place.

Please contact your Association / Management company directly to inquire about the dates.

The following regulations apply to your bulk pickup:

- Bulk Pickup is for residents' household items only.
- All items must be loaded in the Dumpster the night before its scheduled pickup.
- **There are strict regulations on what is accepted.**
- **Dumpsters containing restricted items are subject to additional charges.**

- The following items are **NOT** included for curbside bulk pickup:



Paint	Chemicals	Liquids
Stone	Used Oil	Logs
Bricks	Gas Tanks	Oil Tanks
Lumber	Propane Tanks	Tires
Masonry	Pallets	Cardboard
Trees	Stumps	Batteries
Boilers/Oil Burners	Hot Water Heaters	Large Snow Blowers
Riding Lawn Mowers	Pianos/Organs	Medical Waste
Humidifiers	De-Humidifiers (Not Certified)	Fencing
Refrigerators (Not Certified)	Freezers (Not Certified)	Air Conditioners (Not Certified)
Mattresses not in Mattress Bag		Automotive Parts
Pool Liner	Pool Filters	Above Ground Pools
Construction/Renovation/Remodeling Debris		Fuels - Gas, Oils, Lighter Fluid
Electronics (as outlined under E-Waste Recycling procedures)		
Hazardous Waste (see Hazardous Waste disposal procedures on the third (3rd) page)		

SIGN UP FOR REFUSE ALERTS AND NOTIFICATIONS

on the Towns Website: southeast-ny.gov click on the "Subscribe" link. Provide e-mail address and click on either e-mail and/or text options for the "Resident Refuse & Recycling Services".

Construction, renovation or remodeling debris of any kind, including kitchens, baths, decks, siding, doors and windows, **will not be picked up.**

Residents must properly dispose of these items by authorized contractors or take it to a certified refuse transfer station. You can contact Suburban Carting to inquire to their services outside the Town of Southeast's Refuse Program. The charge would be between you and the Carter.

- Rugs must be cut, rolled and tied so that no roll is longer than 4 feet.
- Please note cardboard, newspapers, magazines are recyclable items, are not bulk items.
- Tires can be disposed of through local auto repair shops at a nominal charge.
- Mattresses must be placed in Mattress Bags for safety and health reasons. You can find them at "Home Remodeling" stores.
- Motors are not allowed to be disposed of in landfills. All items with motors must be taken to either a scrap yard or junk yard. Check the web or yellow pages for locations.

Metals can be disposed of with one of the following service companies. These services are between the resident and the company directly and not part of your regular bulk service.

Scrap Metal Removers	845-721-0324
Southeast Auto Recycle	845-832-9448 - May also take appliances
Brookfield Resource Management	914-592-5250
M. Miller's Scrap Iron & Metal	914-939-1357

If one of the above companies cannot provide services, please call Suburban Carting to inquire a separate collection service at your own responsibility.

Refrigerators, freezers, air conditioners or any other appliance containing Freon must be de-charged and tagged by a State authorized specialist. Consult the yellow pages for a professional under "Refrigerator and Freezers – Dealers and Service". The above companies will not receive such items without such certification. The resident, before disposal, must remove doors on any appliance that presents a hazard for children.

It is recommended to have old appliances picked up by dealers when new appliances are being purchased.

Getting Rid of Construction Debris: You can either call a dumpster service or do it yourself, there is a transfer station that will accept your debris at:

Bria Carting (aka, City Carting)
241 Route 100, Somers NY 10589
914-277-8896 or 914-277-4211

DEPARTMENT OF ENVIRONMENTAL PROTECTION LEGISLATION
PREVENTS ACCEPTANCE OF
GRASS CLIPPINGS, LEAVES AND BRUSH

The restricted items are from the Department of Environmental Protection Agency regulations.



RECYCLING

Residents are responsible to secure their recycling, especially on windy days.

Recycling must be separated into the two types.

TYPE 1 - Cardboard & Paper Only

What must be Recycled?

- ✓ Newspapers
- ✓ Office Paper/Envelopes
- ✓ Magazines & Junk Mail
- ✓ Shredded Paper
(shredded paper must be placed in paper bag or closed corrugated box)
- ✓ Phone & Paperback Books
- ✓ Cardboard Boxes & Packaging
- i.e. cereal boxes, pasta boxes etc...
- ✓ Shipping / Appliance boxes (including corrugated)
- ✓ Pizza boxes must be free of any food particles and grease stains.



Soiled boxes will not be collected for recycling.

What is NOT accepted?

- NO Wax Cardboard (dark brown cardboard with wax coating)
- NO Paper Towel Rolls or Toilet Paper Rolls
- NO Coffee Cups
- NO Egg Cartons (Pressed paper or Styrofoam)
- NO Frozen Food Containers
- NO Shoe Boxes
- NO Hard Cover Books
- NO Photos



Recycling is collected in a split-packing truck.

This keeps the paper items from the commingled items.

See the picture sample to the left.



Place Items directly in your existing recycle bin or an old **clearly** labeled garbage pail.

Do not bag items.



Go to www.dec.ny.gov/chemical/294.html to learn more about NYS recycling guidelines



BROWN Recycling Stickers available at the Town Clerks Office & One Main Street



RECYCLING

Residents are responsible to secure their recycling, especially on windy days.

Recycling must be separated into the two types.

TYPE 2 - Commingled Glass, Cans & Plastics

Place Items directly in your existing recycle bin or an old **clearly** labeled garbage pail.

ALL GLASS AND PLASTIC CONTAINERS MUST BE WASHED & CLEAN.

What must be Recycled?

- ✓ Rinsed Clean Glass Jars & Bottles (clear and colored)
- ✓ Rinsed Clean Foil Pie Plates, Foil Containers and Aluminum Foil
- ✓ Rinsed Aluminum Lids from Food Jars
- ✓ Rinsed Clean Aluminum Cans
- ✓ Empty Aerosol Cans
- ✓ Plastic containers (#1, #2, #3, #4, #5 and #6), must be washed clean
- ✓ Rinsed Plastic Jugs (recycling triangles # 1, #2, #3, #4, #5 and #6)
- ✓ Rinsed Plastic Laundry containers (recycling triangle # 1, #2, #3, #4, #5 and #6)
- ✓ Washed Coffee Containers (aluminum and plastic)



What is NOT accepted?

- NO Plastic Bags of any kind - including dry cleaner bags
- NO Styrofoam materials , windows, mirrors, light bulbs or drinking glasses.
- NO Dirty foil, paint cans or sheet metal.
- NO Hangers (Plastic or Metal)
- NO Plastic Packaging Material
- NO Laundry Baskets
- NO Cooking pots or pans
- NO Utensils (Plastic or Metal)
- NO Electronics, NO Magnets & NO Batteries of any kind
- NO Pens or Pencils
- NO Plastic Straws No Coffee Cups
- NO Snack Bags (Potato Chips, Pretzels etc..)
- NO Prescription Bottles



Plastic Bags may be dropped off at any of several large grocery or retail stores for proper recycling.

BLUE Recycling Stickers available up at the **Town Clerks Office & One Main Street**



DO NOT USE CLEAR OR BLUE BAGS

Your items will not be collected if they are in a bag.



Town of Southeast



Important Town Information

Welcome

We compiled this information to improve our communication with you.

Informing you what services are available and any improved resources.

ALERTS & NOTIFICATIONS

You can sign up to receive e-mail notifications if you are interested in being informed when there are

"News and Announcements" and/or **"Meeting Agendas"** posted to the Web site.

You can also get "Alerts" for weather or other interruptions to

Refuse/Recycling collection services.

It's as easy as going to the Town Web site:
www.southeast-ny.gov

On the home page, click on the "Subscribe" link and follow the registration process.

You choose to receive either E-mails, Texts or both.

Assessor

Online Assessment & Property Information

The Assessor's records are now available online. Annually updated information including assessments, exemptions, ownership, inventory, property record cards and a link to the Tax Department.

From the Town's Web site - Home page

www.southeast-ny.gov

Click on "Departments"
Then click on "Assessor"

On the bottom of the page, there is a QUICK link section:
Click on "Assessment and Property Information"

Emergency 911 House # (E911)

The Town Code requires that every house has it's E911 #. If your home is 50' + away from the street, then the number must be posted on gate, post, fence, tree, mailbox or etc...



STAR EXEMPTION

*All new applications after 8/1/15
You must apply with NY State @*

www.tax.ny.gov or call **518-457-2036**

Tax Receiver

Please take time to visit the Tax Receiver's Web Page for a **wealth of information** at your fingertips.

Call us at (845) 279-7665 for help navigating our features or e-mail: taxreceiver@southeast-ny.gov.

Access this information at www.southeast-ny.gov by selecting **"Town Departments"** and then select **"Receiver of Taxes."**



Tax History
2001 - 2017

View the status of your tax bill: payment details and options, parcel identification number, parcel dimensions, assessments, exemptions and rates per \$1000 of assessment including all details pertaining to your property for the past ten (10) years.



Current Taxes - View, Pay, Search

Pay your tax bill online through a secured service provider via eCheck with a \$1.75 flat fee. Visa Debit Card payments have a \$3.95 flat fee and all other Credit Card (Visa, Mastercard, Discover and American Express) payments have a 2.45% fee (minimum \$1.95 fee).

Or, pay your tax bill via Credit Card at the Tax Department Office with the same Credit Card fees.

Access Additional Links:

View detailed information relating to **Payment Options**, past and present **Tax Rates** and **Star Savings** for both School and Town/County Collections.

Septic System Inspections

Attention Residents,

As part of our responsibility as a regulated Municipal Separate Storm Sewer System (MS4), the Town is required to enforce a program that ensures that on-site sanitary systems (septics) designed for less than 1,000 gallons per day are inspected at a minimum frequency of once every five years and where necessary, maintained or rehabilitated.

It is the responsibility of property owners to arrange to have their septic inspected and pumped by **May 1, 2016** and at a minimum interval of every five years thereafter from the date of inspection/pumping.

A full copy of Local Law #5 of 2011 is available for review at the Town Clerk's office, the Building Department, or on the Town Web site.

http://www.southeast-ny.gov/Public_Documents/index

Questions may be directed to the:

Building Department at 845-279-2123

VISIT US ON THE WEB at www.southeast-ny.gov

NY Alert

To receive the latest information during various emergencies, sign up for **NY-Alert** at the below Web page address

www.nyalert.gov

You choose any combination of how you receive your notices - **house phone, cell phone, text, e-mail and/or faxes.**

if you need help signing up for NYALERT, call **Kenny Clair at 845-808-4000 ext. 41171.**

He will assist you through the process or set up an appointment to have you visit his office to sign you up.

To track a storm or for up-to-date weather information, go to www.weather.gov or www.nhc.noaa.gov (the National Weather Service's - Hurricane Center)

EMERGENCY?

The Town Hall now has a generator for use during power outages & storm emergencies

located at 1360 Route 22, Brewster, NY 10509

Announcements will be made via the **Town's Web site & the NY ALERT Emergency Services** when the Town Hall has services to distribute water and dry ice.

HIGHWAY DEPARTMENT

Parking is restricted on Town roadways (Check the Town Website for specific time of restriction) from November 15th to April 1st.

Don't Dump on Roadways

Depositing Debris, GRASS CLIPPINGS, LEAVES and SNOW onto Town roadways is prohibited as per Town Code. Highways, Article #8.214

DO NOT PLACE THESE ITEMS INTO THE ROADWAY or CATCH BASINS at any time.

Mailboxes

Be sure your mailbox and mailbox post are properly placed (face of mailbox should be 6"-12" behind curb or edge of roadway) and sturdy enough to withstand the weight of snow and ice cast from our Town Snowplows!

Message from Highway Superintendent:

Remember: Mailboxes are placed in the Town "Right of Ways" and the Town is not responsible for damage to mailboxes while removing snow.

Town Clerk's Office

Burn Permit, Vendor Permit, Handicap Permit, Marriage License, and other vital records can be obtained through the Town Clerk's Office.

Visit the Town Clerk's Web page to obtain details.

DOGS

All resident dogs MUST be licensed.

There is an ordinance that requires all dogs to be on a leash when they are off the property of the owner.

All persons walking a dog shall be responsible to clean up, on an immediate basis, any fecal matter, defilement or other nuisance waste from the dog.

Recreation



Basketball
Soccer
Aerobics

Serving the Community

a few of our programs include

Swimming
Cheerleading
Twirling



Football
Ski Club
Taekwondo

We provide the residents of Southeast with strong and diversified programs throughout the year. Take time to visit the Recreation page of the Town Web site to become familiar with our programs. The information is updated periodically throughout the year.

We always encourage residents to participate with their children by Volunteering as Organizers and Coaches.

Contact us if you have a recommendation and can organize or run a new program.

Contact us at 845-279-3915



Building Department

Contact us for information regarding residential and commercial improvements and construction.

Residential construction projects must be performed by a Putnam County licensed Home Improvement Contractor unless the homeowner is performing the work.

Electrical, Heating, Air Conditioning, Gas and Plumbing work must be completed by a licensed contractor.

Adding living space to an existing home serviced by a septic system will require Putnam County Department of Health review and approval.

Downloadable applications and other important information is available on the Town Web site.

Contact us at 845-279-2123

Burning of Leaves is restricted. For details visit the Town Clerk's page of the Town Web site.

VISIT US ON THE WEB - www.southeast-ny.gov

2020 Collection Calendar

PLEASE KEEP THIS FLYER FOR FUTURE REFERENCE THROUGHOUT THE YEAR

Monday / Thursday Collection

Holiday - NO COLLECTION

Christmas Tree Collection

Tuesday / Friday Collection

January 8th & 22nd

Bulk item collections are provide on your second scheduled refuse day, depending on your Zone. Details are in this flyer.

January

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May

Su	Mo	Tu	We	Th	Fr	Sa
					1	4
3	4	5	6	7	8	11
10	11	12	13	14	15	18
17	18	19	20	21	22	25
24	25	26	27	28	29	
31						

June

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	

See additional specific details of policy and procedures on all aspects of the Refuse/Recycling program through flyer.

This page purposely left blank.

**Town of Southeast
Special Districts Office
One Main Street
Brewster, NY 10509**

PLEASE KEEP THIS NOTICE FOR FUTURE REFERENCE

**PLEASE READ THIS ENTIRE PAMPHLET TO UNDERSTAND
THE POLICIES AND PROCEDURES**

In 2020, Suburban Carting Co. will provide household waste collection, recycling, and bulk services for the Town of Southeast.

We ask everyone to take advantage of the second garbage pickup available each week. Currently, 70% of all garbage is placed in dumpsters for the first pickup day. Taking advantage of the second day will result in improved service and efficiencies on a weekly basis.

Landlords must provide a copy of this flyer to their tenants.

RECYCLING PROGRAM

The garbage/recycling industry requirements.
Cardboard / Paper will be collected separate from Commingled (Glass, Cans and Plastic).
Please read the details on the Recycling page.

During SNOW EMERGENCIES and EXTREME WEATHER EVENTS,
collection service will be suspended at the discretion of the Contractor.
**Regular service will begin on your next scheduled collection day
or when weather conditions improve for events lasting more than two days.**

Customer service is provided by Suburban Carting at (800) 273-9394.

If you have questions about the refuse program, please contact
the Special Districts Office, Town of Southeast at
(845) 279-8206 or e-mail specialdistricts@southeast-ny.gov

Visit our website at *www.southeast-ny.gov*